

PERSONAL RESUME

For each owner of 20% or more of the business and/or key managers

General Information

Name_____

Home address_____City, State, Zip_____

Residence Phone_____Business Phone_____

Education

Include technical training

School_____Dates attended_____

Major_____Degree_____

School_____Dates attended_____

Major_____Degree_____

School_____Dates attended_____

Major_____Degree_____

Work Experience

Begin with present employment

Employer/Address_____

From_____To_____Title_____

Responsibilities_____

Employer/Address_____

From_____To_____Title_____

Responsibilities_____

Employer/Address_____

From_____To_____Title_____

Responsibilities_____

Employer/Address_____

From_____To_____Title_____

Responsibilities_____

Military Service

Branch_____From_____To_____

Honorable Discharge?_____Rank at Discharge_____

Major assignment/accomplishment_____

Note: This resume template is provided for VT 504 Corporation loan applicants who do not already have a resume. If you have a resume, you may substitute a copy for this form.